

 HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, September 24, 2024

TIME: 1700 hours

PLACE: Hybrid (HDH Boardroom/Virtual)

PRESENT: ***Voting Directors:*** Tina Shier (Chair), Pamela Matheson (Vice Chair), Don Butland, Leigh Butler, Réjane Dunn, Lorna Eadie Hocking, Keith Hopkins, Cathy Lansink, Corwin Leifso, Terry Leis, Chris Prues

Non-Voting Directors: Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)

Invited Staff: Kim Mighton (Vice President of Finance & Operations), Dr. Nick Abell (President of Medical Staff), Victoria Cumming (Recording Secretary)

REGRETS: ***Voting Directors:***

Non-Voting Directors & Invited Staff: Dr. Tim Heerema (Vice President of Medical Staff)

1. CALL TO ORDER

T. Shier called the meeting to order at 1700 hours and provided opening remarks.

2. LAND ACKNOWLEDGMENT

T. Shier provided the Land Acknowledgment statement.

3. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

4. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

5. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

6. PRESENTATION: ENVIRONMENTAL SERVICES

M. Rae provided a presentation on the Environmental Services Department including;

- Roles and Responsibilities;
- Where do Infections Come From;
- Required Infection Control Standards;
- Decision Support;
- HDH MRSA Statistics and Rates;
- UV Light Technology; and
- Quality Assurance.

The testing process for MRSA was explained to the group, all admissions are tested and kept in contact isolation until results return. There are many patients that arrive with existing MRSA but the pressure is keeping this controlled. It was explained that there are certain regions that don't

test as the population has higher rates of MRSA in general.

7. STRATEGIC MATTERS

7.1 Ontario Hospital Association (OHA) –Leaders in Efficiency

D. Howes explained that the OHA has shared the document included in the agenda. The verbiage included shows hospitals are lean and efficient and are currently stretched. There is no question that hospitals are under resourced.

The group discussed the current healthcare climate and the per capita numbers included within the document. Ontario and Quebec are the leanest but have the highest population. Disparity between provinces was noted.

The group also discussed other struggling systems like home care and long term care (LTC). With health human resource shortages and a shortage of LTC beds there is more dependence on hospitals. Overall, the OHA is working towards advocating to have more money flow towards hospitals.

7.2 Emergency Department Project Update

K. Mighton provided a briefing note in the agenda and highlighted;

- HDH is working with Cumulus Architects Inc. who will be on site on Sept 30th for a facility tour. There will be stakeholder engagement that takes place as well.
- The Hospital Capital Planning Process was included via diagram to show the amount of steps to obtain Ministry approval. HDH is at the very beginning of this process.
- After the site visit, a detailed timeline for this project will be finalized. They will also make recommendations to alleviate some of the pressures facing the department in the short term, as HDH proceeds through the capital planning process.

It was asked if HDH continues working with Cumulus Architects Inc. in the proceeding stages to follow. It is not clear if work will continue with the current consultant or if HDH will be required to RFP each step of the process. The timeline it takes to gain Ministry approval will be a big part of this as there is no set timeline that the Ministry needs to respond in. HDH confirmed it will be outsourcing the project management for this large project.

7.3 Diversity, Equity and Inclusion (DEI) Board Education

D. Howes provided a briefing note in the agenda and highlighted;

- The importance of DEI education and the need for regular training sessions to keep DEI at the forefront of HDH's mission.
- Board members will be receiving information to complete two education sessions in the next 6 months. The first course is from Rainbow Health Canada (2SLGBTQ Foundations Course) and the second course is Truth and Reconciliation Commission of Canada and the United Nations Declaration on the Rights of Indigenous People.

Dr. Randy Montag left the meeting.

7.4 Ontario Health's Operational Direction – HomeFirst

M. Rae provided a briefing note in the agenda and highlighted;

- The Home First Program is being relaunched provincially. There is a rising demand for LTC and an expected surge in respiratory illnesses this fall, it will be critical to ensure that there is capacity in the hospital sector.
- HDH has been tasked, along with all hospitals across the province, to reduce ALC numbers by 10% by September 2024. HDH has not met this target as there are several external

factors that contribute to this reduction.

- Key objectives of the program were detailed along with HDH's next steps.

Current ALC patient numbers and the process for applying for LTC for patients. There is legislation in place that if a patient refuses to go to a LTC home on their list they are charged a larger amount for their hospital room. HDH has not had to enact this with a patient. There is a hospital rate that is based on income for patients once they are designated ALC.

Home care was explained to the group and that Grey Bruce is underfunded. HHR is also a significant issue for home care. Grey Bruce geography also causes a lot more travelling to cover a patient load.

8. **OFFICER REPORTS**

8.1 Board Chair Report

T. Shier reported that regular meeting occurred with the President & CEO throughout the summer but there were no additional items to report.

8.2 President & CEO Report

D. Howes provided a report in the agenda that highlighted;

- An update on the recruitment process for a new VP of Patient Care Services/CNE.
- An update on the strategic planning process and the work completed with Impreza Consulting Inc. thus far. A strategic planning retreat is being planned for October 19, 2024.
- Multiple community engagement events were highlighted including a Strategic Planning Session for St. Mathew's Evangelical Lutheran Church, Hanover Chamber of Commerce Golf Tournament, regular meetings to connect with hospital partners and a HDH Board and HDH Foundation Board Mix and Mingle.

9. **BUSINESS/COMMITTEE MATTERS**

9.1 Finance/Audit & Property Committee Report

C. Prues reported that the Finance/Audit & Property Committee met September 19, 2024. The committee received the financial results for the 5 months ending August 31, 2024, there was a year to date (YTD) deficit of \$423,073 before building amortization and a YTD deficit of \$539,574 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group.

Overall, the financial reports are not a surprise with the situation the hospital is facing. The plans at this time have not changed and advocating for further funding will continue. It was explained that the Ministry has change the current ratio indicator from 1 to .5.

(a) HSAA Article 8 – Form of Compliance Declaration

Moved and Seconded

THAT the Board of Governors authorize the Board Chair to sign the Form of Compliance Declaration stating that HSAA Article 8 has been met.

MOTION CARRIED

9.2 Fiscal Advisory Committee Report

There was no report at this time.

9.3 By-Law Committee Report

There was no report at this time.

9.4 Nominating Committee Report

There was no report at this time.

10. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

10.1 Open Board Session Minutes – August 22, 2024

10.2 Reports

- (a) Finance & Property Report
- (b) VP of Patient Care Services/CNE Report
- (c) HDH Foundation Report

10.3 OHA Health System News

MOTION CARRIED

11. ROUND TABLE

There was no further discussion.

12. NEXT MEETING

Tuesday, October 22, 2024 at 5:00pm

13. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.

14. ADJOURNMENT

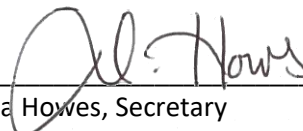
The meeting adjourned at 1816 hours.



Tina Shier, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary